

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING
NOVEMBER 28, 2011 – REGULAR SESSION**

The Board of Island County Commissioners convened in Regular Session at 11:00 a.m. on November 28, 2011 for a Roundtable with Elected Officials and Appointed Department Heads, held in the Board of County Commissioners Hearing Room, Annex Building, 1 NE 6th Street, Coupeville, Washington. Other topics for the Regular Session followed at 2:00 p.m. as shown on the agenda. Angie Homola, Chair, Helen Price Johnson, Member, and Kelly Emerson, Member were present.

**ROUNDTABLE WITH ISLAND COUNTY
ELECTED OFFICIALS AND APPOINTED DEPARTMENT HEADS**

[Audio Recording](#)

Elected Officials and Appointed Department Heads Attending:

Melanie Bacon	Keith Higman	Bob Pederson
Greg Banks	Angie Homola	Brooke Powell
Robert Bishop – <i>Excused</i>	Betty Kemp	Helen Price Johnson
Mark Brown	Tim Lawrence	Dan Sherk - <i>Excused</i>
Sheilah Crider - <i>Excused</i>	Elaine Marlow	Debra Van Pelt - <i>Excused</i>
Kelly Emerson	Ana Maria Nunez	
Mary Engle	Bill Oakes	
Jackie Henderson		

Elected Officials and Appointed Department Heads provided their departmental reports. Also offered, was how the legislative budget would affect the County's new programs, existing programs, and contribute to the already-existing challenges faced by departments.

Other items of interest included:

- Update on the Colton Harris Moore trial December 16
- Public disclosure and iterations on Facebook and web pages
- New hire orientation days and process (*tabled to December Roundtable*)
- Responsibility to unlock the doors of the Administration Building
- Performance appraisals of department heads (*feedback requested on the proposed document by year's end*)
- Selection of 2012 Roundtable Chair(s) (*Mary Engle and Brooke Powell*)
- Commissioner Homola shared information from the Legislative Steering Committee

Roundtable adjourned at 12:15 p.m. The next Roundtable is scheduled for January 23, 2012 at 11:00 a.m.

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The Board of Island County Commissioners (including Diking Improvement District #4) met at 2:00 p.m. to consider items contained on the agenda. The meeting began with the Pledge of Allegiance.

Note: To view the video recording of this meeting, go to the County's [website](#) or directly to [the video](#). If you are interested only in a specific topic, click on the timestamp located on [the agenda](#) for that particular issue to hear the discussion.

PUBLIC INPUT OR COMMENTS

None

CONSENT AGENDA

[Documents on file with the Clerk of the Board]

Pre-audited bills: \$1,360,769.75
Vouchers: \$332,904.14
Electronic funds transfers: \$2,834.15
Payroll: *None*
Minutes: *None*

Facilities

Contract Addendum with Siemens Industry, Inc. for a three year period from 1/1/2012 to 12/31/2014 for HVAC Technical Services Support. Amount: \$30,580.00 (RM-FAC-11-0326)

Human Resources

- Personnel Action Authorizations as described in Memorandum from HR Director - *None*
- Memorandum of Agreement (includes Host Agency Agreement) with Northwest Workforce Council for the Senior Community Services Employment Program to provide a participant with employment while he/she actively pursues other unsubsidized employment. The participant will perform work for the WSU Extension Office. Amount: -0- (RM-HR-11-0339)(RM-HR-11-0340)

Human Services

Contract Amendments to provide short-term mental health counseling services:

- Contract Amendment with William Mattila, MA - Contract No. HS-15-11(1); Amount: \$2,500 (RM-HS-11-0312)
- Contract Amendment with Heather Brown, M.A. - Contract No. HS-30-11(2); Amount: \$2,500 (RM-HS-11-0309)
- Contract Amendment with Holly Jones, MA - Contract No. HS-03-11(2); Amount: \$2,500 (RM-HS-11-0311)

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Public Health

- Contract with Tacoma-Pierce County Health Department – On-Line Food Worker Training. Contract provides Island County citizen's access to Tacoma-Pierce County software and site for Food Worker training and card issuance on-line; Contract No. 1059-16; Contract Amount: \$ -0- (RM-HLTH-11-0306)
- Contract Amendment with Department of Health – 2007-2011 Consolidated Contract. Amendment adds \$490 to Group A Drinking Water technical assistance; adds \$22,266 to Public Health emergency Preparedness & Response funding; adds \$12,443 to Supplemental Nutrition Assistance Program Education (SNAP-ED); and reduces WIC Nutrition by \$2,312 and adds \$4,820 to the WIC Breastfeeding Peer Counseling Program. Contract No. C14949, Amendment No. 33; Contract Amount: \$3,927,873, Amendment Amount \$37,707 (RM-HLTH-11-0321)

Public Works - County Roads

- Resolution C-122-11/R-35-11 Governing Emergency Load Limitation on County Roads, the Issuance of Special Motor Vehicle Permits to Use on Weight Restricted County Roads & Fixing Penalties for Violations Thereof
- Resolution C-123-11/R-36-11 Approving Plans & Specifications and Authorizing Call for Bids for Temporary Traffic Control Signs (RM-PW-11-0341) (PW-1120-118)
- Temporary Construction Easement – Whidbey Camano Land Trust; Frostad Road Improvements Project; CRP 96-06A, Work Order No. 209 (RM-PW-11-0322) (PW-1120-107)
- Drainage Easement – Whidbey Camano Land Trust; Frostad Road Improvements Project; CRP 96-06A, Work Order No. 209 (RM-PW-11-0284) (PW-1120-095)
- Schedule Public Hearing – Franchise No. 407 – Transfer of existing sewer transport system from David Hedeon to Robert Plotnick & Gay Lee Jensen; in County rights-of-way known as Hartman Place and East Camano located in Section 29 & 30, Township 31N, Range 3E. Suggested Date and Time: December 19, 2011 at 10:20 am in the Commissioner's Hearing Room, 1 NE Sixth St., Coupeville, WA (RM-PW-11-0287) (PW-1120-097)
- Consultant Agreement – OTAK, Inc.; Survey, Design, Right-of-Way & Engineering for a new County road – Race Road to Houston Road; \$542,631.31; Expiration date December 31, 2012 (RM-PW-11-0348) (PW-1120-110)

Superior/Juvenile Courts

Contract with Consolidated Food Management to provide food services for Island County Juvenile Detention. Estimated amount of \$37,259 for 12 months (RM-JUV-11-0241)

ACTION TAKEN:

Motion by Commissioner Emerson to approve the Consent Agenda, second by Commissioner Price Johnson. Motion carried 3-0

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REGULAR AGENDA

[Documents on file with the Clerk of the Board]

Consider appointments and/or re-appointments to various boards and committees
Recommendation of Appointment to the Noxious Weed Control Board, Position #4

ACTION TAKEN:

Motion by Commissioner Price Johnson to appoint Marjorie Lohrer to the Noxious Weed Control Board, Position #4, second by Commissioner Emerson. Motion carried 2-1 (Chair Homola opposed)

Consider appointments and/or re-appointments to various boards and committees
Recommendation of Appointments to the Marine Resources Committee, Positions 5, 6, 8, 9, 10, 11, 13, 16 & 19

Position #5 - Science Representative

ACTION TAKEN:

Motion by Commissioner Price Johnson to re-appoint Leal Dickson to Position #5 on the Marine Resources Committee, second by Commissioner Emerson. Motion carried 3-0

Position #10 - Sports Fishing Representative

ACTION TAKEN:

Commissioner Price Johnson moved to re-appoint Ken Urstad to Position #10 on the Marine Resources Committee, second by Commissioner Emerson. Motion carried 3-0

Position #11 - Navy Representative

ACTION TAKEN:

Commissioner Price Johnson moved to re-appoint Dick Toft to Position #11 on the Marine Resources Committee, second by Commissioner Emerson. Motion carried 3-0

Position #13 - Recreational User Representative

ACTION TAKEN:

Commissioner Price Johnson moved to re-appoint Leonard Corin to Position #13 on the Marine Resources Committee, second by Commissioner Emerson. Motion carried 3-0

Position #16 - Agriculture Representative

ACTION TAKEN:

Commissioner Price Johnson moved to re-appoint Joe Hillers to Position #16 on the Marine Resources Committee, second by Commissioner Emerson. Motion carried 3-0

(No action taken on Positions 6, 8, 9 and 19 - staff will look into whether Ms. Crandell withdrew her interest for Position #19, Member-At-Large)

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING
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Commissioners

Resolution C-124-11 Proclaiming December 7th of Each Year as Pearl Harbor Remembrance Day

ACTION TAKEN:

Commissioner Price Johnson moved adoption of Resolution C-124-11 Proclaiming December 7th of Each Year as Pearl Harbor Remembrance Day, second by Commissioner Emerson. Motion carried 3-0

Liquor License

Application for Special Occasion Liquor License No. 091013 by Pasado's Safe Haven for a special occasion to be held December 3, 2011 from 1:00 p.m. to 8:00 p.m. at the Pasado offices, 8898 State Hwy 525, Clinton

ACTION TAKEN:

Commissioner Price Johnson moved approval of Special Occasion Liquor License No. 091013, second by Commissioner Emerson. Motion carried 3-0

PUBLIC HEARINGS

[Documents on file with the Clerk of the Board]

Public Works - County Roads

Franchise 59(3)R – Renewal of existing water distribution system franchise for Sea View Water, LLC; located in a portion of County right-of-way known as West Beach Road and Fort Nugent Road and roads within the Plat of Sea View; Divisions 1-9; Sections 6-8, Township 32N, Range 1E (RM-PW-11-0201) (PW-1120-071)

Bill Oakes, Public Works Director, provided the staff report.

No public comment

ACTION TAKEN:

Commissioner Price Johnson moved approval of Franchise 59(3)R, second by Commissioner Emerson. Motion carried 3-0

Franchise 171R – Renewal of existing sewer transport system franchise for Norcliffe Community Association; located in a portion of County right-of-way known as West Beach Road and county road within Plat of Norcliffe; Section 7, Township 32N, Range 1E. (RM-PW-11-0243) (PW-1120-080)

Bill Oakes, Public Works Director, provided the staff report.

No public comment

ACTION TAKEN:

Commissioner Price Johnson moved approval of Franchise 171(R), second by Commissioner Emerson. Motion carried 3-0

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Franchise 185R – Renewal of existing sewer transport system franchise for Onamac Maintenance Association; located in a portion of County right-of-way known as West Camano Dive and Camano Hill Road; Sections 10,11 & 14, Township 31N, Range 2E. (RM-PW-11-0149) (PW-1120-052)

Bill Oakes, Public Works Director, provided the staff report.

No public comment

ACTION TAKEN:

Commissioner Emerson moved approval of Franchise 185(R), second by Commissioner Price Johnson. Motion carried 3-0

Franchise 398 – Transfer and consolidation of existing sewer transport system from Robert Lambertson to Richard Young & Grant Gard; located in a portion of County road right-of-way known as Crest View Drive; Section 19, Township 31N, Range 3E. (RM-PW-10-0515) (PW-1120-126)

Bill Oakes, Public Works Director, provided the staff report.

No public comment

ACTION TAKEN:

Commissioner Emerson moved approval of Franchise 398, second by Commissioner Price Johnson. Motion carried 3-0

Franchise 401 – Transfer, renewal and consolidation of existing water distribution system franchise from James Steele to North Boon Water Company; located in a portion of County road right-of-way known as Boon Road; Sections 8&9, Township 32N, Range 1E. (RM-PW-11-0212) (PW-1120-075)

Bill Oakes, Public Works Director, provided the staff report.

No public comment

ACTION TAKEN:

Commissioner Price Johnson moved approval of Franchise 401, second by Commissioner Emerson. Motion carried 3-0

COMMISSIONERS COMMENTS & ANNOUNCEMENTS

Commissioner Price Johnson

- Will attend tomorrow evening a WSDOT Ferry Community Meeting wherein a number of items will be discussed, including a Governor's Washington Task Force Update and Overview of the Vehicle Reservation System
- Good Cheer Food Bank on South Whidbey had record day

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Commissioners

- Dialogue regarding coverage on Camano in Ms. Kappel's absence

Commissioner Homola

- 5,000 meals were served at the Elks Lodge community event for Thanksgiving
- Will attend on Friday the Annual Northwest Straits Marine Resources Committee Conference in Port Townsend
- Next Monday will travel to Seattle to present the Island Local Integrating Organization (LIO) to the Leadership Council of the Puget Sound Partnership

Commissioner Emerson

No comment

There being no further business to come before the Board the meeting adjourned at 2:32 p.m.
The Board will meet next in Regular Session on December 5, 2011 beginning at 10:00 a.m.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

Angie Homola, Chair

Helen Price Johnson, Member

Kelly Emerson, Member

ATTEST:

Elaine Marlow, Clerk of the Board